

DELEGATION OF AUTHORITY

The undersigned, _____, is the _____ of the Commonwealth of Virginia _____ (“Agency”), and hereby makes the following delegation of authority in accordance with Section 2.2-604 of the 1950 Code of Virginia, as amended:

_____, whose position with Agency is _____,
[name of delegate] [title of delegate]

is hereby delegated the authority to make on my behalf all decisions pertaining to or required to be made in connection with: (1) any property occupied or to be occupied by Agency, which property is held in the name of the Commonwealth of Virginia, Department of General Services (DGS); and (2) the Memorandum of Agreement between Agency and DGS (through its Division of Real Estate Services), dated (insert date of MOA).

All actions to be taken by the aforesaid delegate in connection with this delegation of authority shall comply with all applicable laws and all directives issued by me with respect to any particular matters.

All prior delegations of authority relating to the foregoing matters are hereby rescinded.

This delegation of authority shall remain in effect until rescinded in writing or until the aforesaid delegate no longer holds the position described above.

This delegation of authority may be relied upon by DGS in connection with the foregoing matters until DGS is given written notice by me or my successor that this delegation is terminated.

Agency: _____

Signature: _____

Name: _____

Title: _____

Date: _____